

THE NATIONAL ARCHIVES DEPARTMENT
under the aegis of the Ministry of Arts and Culture

Tender Notice

Procurement of services for Scanning, Indexing and Quality Control of Historical Documents

(Open National Bidding)

Procurement Reference Number: NAD/OAB No. 01 of 2019-20

(Authorised under Section 16(1) of the Public Procurement Act 2006)

1. The National Archives Department hereby invites qualified and potential bidders to submit their bids for **Scanning, Indexing and Quality Control of Historical Documents at the National Archives Department, DBM Complex, Coromandel, Mauritius.**
2. Bidding documents will be available as from **Tuesday 23 July 2019** by downloading **free of charge** from website of the Ministry of Arts and Culture (**culture.govmu.org**), **National Archives Department (nationalarchives.govmu.org)** or that of the public procurement portal (**publicprocurement.govmu.org**).
3. Clarification should be sought via e-mail from the Secretary Departmental Bid Committee on **lrabburruth@govmu.org at least fourteen (14) days** before the deadline for the submission of bids.
4. Bids in sealed envelope clearly marked with the Procurement Reference Number **“(NAD/OAB No.01 of 2019-20)”** addressed to the Secretary, Departmental Bid Committee, Ministry of Arts and Culture and should be deposited in the **Bid Box** situated at the under-mentioned address or sent by Registered Mail so as to reach the under-mentioned address not later than **Friday 23 August 2019 at 13 30 hours** (local time) at latest.
5. Bids will be opened in the Conference Room of the Ministry of Arts and Culture on the **same day at 13 40 hrs.**
6. Late proposals and those forwarded by electronic mail will not be considered.

Ministry of Arts and Culture
7th Floor, Renganaden Seeneevassen Building
Cnr, Pope Hennessy and Maillard Streets,
Port Louis.
Republic of Mauritius
23 July 2019